

Application for permission to do research

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You need to apply for a research permission if you want **to adapt the test or test material** in any way, shape or form, or **use only use part of the material, develop new norms or publish items from the material** in your research paper.

Fill out this application form and send it to info@hogrefe.no to apply for a research permission. We will process all applications within four weeks. We will get in touch if further information is required.

Contact information

Name _____

Occupational/work title _____

Institution _____

Address _____

Delivery address _____

Invoice address _____

Invoice reference _____

E-mail _____

Phone number _____

Name of the person responsible for the study and or authorization (e.g. clinical psychologist)

If you are using classified information

Name of the person responsible for the study and or authorization (e.g. clinical psychologist)



Information about the study and test

1. Which psychometric test/method will be used in the study

2. Name of the study

3. A short description of the study (separate document can be attached)

4. Have you already purchased the material you will use? (manual, questionnaire etc.)

a. Yes

b. No

5. Why can you not purchase the material as is?

6. In which way do you want to adapt the current test?

7. Do you want to use the test/method as is or just part of the test/method? Describe which part (index, factor, facet, item etc.).



8. Do you wish to produce your own test material? Describe (printed, digital)

9. How many participants will take part in the study?

10. How many times will the test/method be administered to each participant?

11. Total amount of administration (number of participants x number of administrations)

12. How will you administer the test?

- a. Paper and pencil
- b. Digital
- c. Other (e.g., oral)

13. How will you distribute the test to the participants? (Mail, e-mail, personal contact etc)

Online administration

14. Which digital platforms will be used for administration/distribution?
(Attach proof of adherence to GDPR and safety measures if not using HTS)

15. How do you protect the test/method so that only participants can access the platform? (e.g., two-factor authentication)



16. How do you ensure that the test/method is protected against unauthorized use and copying? (attach documentation)

17. Is it possible to track number of completed administrations in the platform?

18. Timeframe for the study (start and endpoint)

Place and Time _____

Signature _____

Hogrefe notes

Date	Test	Competency	Permission nr	Period	Cost

